

# 123 Filing

Module: U.K. Clerical

Updated: **May 09**

## Overview

A suitable test for candidates who are responsible for filing system based on numeracy..

## Skills Measured

Accuracy to detail

Reasoning

## Recommended Applications

Anyone responsible for filing systems

## Complementary Tests

ABC Filing

Matching

Sorting and Coding

## Test Details

Question Presentation Type	Multi Choice
Candidate Practice Available	Yes
Randomised Questioning	Yes
Available questions in pool	30
Number of questions presented	30
Time Allowed	30 mins
Average Time to Complete	20 mins

## Sample Question

- Q.** Which of the following numbers is not in the correct numeric order.
- A. 354, 358, 342, 378
  - B. 458, 619, 768, 856
  - C. 1208, 1290, 1299, 1319
  - D. 4289, 4376, 4378, 4394

## Sample Results

Test Result for Sue Salt	
Test	123 Filing
Test Started At	08th Jun 2009 14:27
Test Finished At	08th Jun 2009 14:38
Test Taken ID	1665
Remote Test	No
Answers correct	14
Out Of	30
Percentage	47

